



The Solutions Company LTD

T: 01234 567898

e: info@thesolutionscompany.co.uk

# Application form

Your records will be kept on file in accordance with TSC's Data Protection Policy.

Personal information	
Full Name:	
Address (including postcode):	
Telephone:	
Fax:	
Mobile:	
Email address:	
Employment Information	
Are you happy to work on a Self Employed basis and understand the responsibilities involved?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you aware of your own tax and NI liability?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you happy to invoice TSC Monthly?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How many hours per week on average would you be available for work?	
What are your preferred days of the week to work?	
How many days notice would you require before commencing projects?	
Do you have a PC & are you happy and equipped to receive invitations for work, project briefs etc via email and have regular access to the internet?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What is your anticipated rate of remuneration:	
1) per call [including call costs]?	
2) Average OTE per hour?	
3) Per day?	
Please Select the type[s] of work you are interested in doing:	
DESKTOP:-	<input type="checkbox"/> Admin <input type="checkbox"/> Data Input <input type="checkbox"/> List Cleaing
TELEPHONE:-	<input type="checkbox"/> Research <input type="checkbox"/> Tel-Account Management <input type="checkbox"/> Tele-Sales <input type="checkbox"/> Data Cleansing <input type="checkbox"/> Cutomer Service Calls <input type="checkbox"/> Mystery Shopper Calls
ON THE ROAD:-	<input type="checkbox"/> Face to face <input type="checkbox"/> Training <input type="checkbox"/> Mystery Shopper Visits
Preferred Work Locations:	<input type="checkbox"/> OTR <input type="checkbox"/> Client premises <input type="checkbox"/> Home
**Do you have a telephone with a loud speaker facility?	<input type="checkbox"/> Yes <input type="checkbox"/> No
**Do you have a PC microphone?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What operating system do you have?	<input type="checkbox"/> Windows <input type="checkbox"/> Vista <input type="checkbox"/> Mac other <input type="text"/>
What Office version do you have?	<input type="checkbox"/> 95 - 2003 <input type="checkbox"/> 2007 other <input type="text"/>
What email systems do you use:	<input type="checkbox"/> Outlook <input type="checkbox"/> Outlook express <input type="checkbox"/> Webmail other please specify <input type="text"/>

Please rate your skill level out of 5 [5 being highest] for:	
Excel:	
Word	
Access	
Email	
Research	
Sales	
Preferred payment method	
What do you see as the main benefit of working with us, why do you want to work with us?	
How did you hear of us (if introduced, who by?)	
Referees(s) Please supply contact details for someone e.g. previous manager, customer who will be willing to supply a recommendation of your work in the sales support field - supply their details below:	
Full Name - Job Title if relevant	
Address - Please note if Private or Company – add Company Name	
Relationship:	
Preferred Contact Method:	
Telephone:	
Mobile:	
Email Address:	
I have read the <b>terms and conditions</b> and agree <a href="#">Click here to see T&amp;Cs</a>	<input type="checkbox"/> Yes

I do not agree to The Solutions Company storing the data provided by me and using the e-mail address and telephone number I provide to contact me from time to time about their products and services. The Solutions Company will not share your personal information with any third parties. Please confirm by ticking data protection box above.

Please complete and return your Application Form to:-  
The Solutions Company  
51 The Green Road  
Ashbourne  
Derbyshire  
DE6 1ED